



Reference Form

Applicant's Name _____ Date _____

The above individual has applied for a seasonal staff or volunteer position at Camp Wyoming, a year round retreat center and summer camp located in Jones County, Iowa. The aforementioned individual has supplied your name as a reference and this form will serve as such. We would greatly appreciate your honest and candid feedback of this individual as they will be directly responsible for the day-to-day care of children and youth. The information in this form will remain completely confidential. The candidate cannot continue in the hiring process until this reference form is received, and due to the nature of the work, relatives and peers are disqualified from serving as references.

Please answer each of the questions below to the best of your ability. Feel free to use additional sheets of paper should the need arise. If you have an questions, please do not hesitate to call the camp office at (563) 488-3893 or email stacie@campwyoming.net. Thank you for taking the time to complete this reference and in doing so, supporting the success of Camp Wyoming.

Your Name _____ Phone _____

Job Title/Company _____ Email _____

Please describe the capacity in which you have known the applicant and for how long.

Have you observed the applicant with children or youth? Yes No

If yes, in what context? _____

If the applicant has worked for you in the past, would you rehire him/her? Yes No N/A

Why or why not? _____

Describe the applicant's personality (i.e. enthusiasm, poise, tact, etc.) in light of our organizational emphasis on developing caring relationships with campers. _____

What evidence have you seen that the applicant is trying to live a Christ-like life?

Has any information ever come to your attention from any source suggesting that the applicant might have ever physically, sexually, or emotionally abused any child or youth?

If yes, please provide a detailed description on a separate sheet of paper.

Yes No

Please rate the applicant in each of the following categories:

General Behavior <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Communication Skills <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Enthusiasm <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Personal Motivation <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Teamwork <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Ability to receive critical feedback <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Creativity and Imagination <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Self-Confidence <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Cleanliness/Personal Hygiene <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Responsibility <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Dependability <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Emotional Stability <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Conflict Management <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Stress Management <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Moral Standards <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor	Social Skills <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor

I attest that I have answered the above questions as accurately as possible based upon my personal experience with the applicant. Furthermore, I attest that I am not related to the applicant in any way and have no personal stake in whether the applicant is accepted or not.

- I recommend this individual to you in good faith
- I recommend this individual to you with some reservation
- I cannot in good faith recommend this individual to you

Signature _____ Date _____

Please return this completed form to:
Camp Wyoming
ATTN: Stacie Hoppman
9106 42nd Ave.
Wyoming, IA 52362
You may also email the form to stacie@campwyoming.net