



An Outdoor Ministry of the  
Presbytery of East Iowa

Thank you for your interest in working with the Camp Wyoming staff to support the TTT program this summer! TTT camp is a challenging, rewarding, and exciting experience. While this is a job, and you will do normal job-related things like cleaning and providing customer service, it is also an opportunity for you to care for children, lead activities, and interact with a community of people that shares, builds up, and strengthens one another. We are looking for individuals who want to join this program and serve others. Please take a few minutes to review this packet to educate yourself about Camp Wyoming.

The application packet contains:

- FAQ Sheet
- Position Descriptions and Salary Schedule
- TTT Staff Application
- Background Check Release Form

Please read the following instructions:

1. Complete the enclosed application form, short answer questions, and background check release and mail them to Camp Wyoming as soon as possible.
2. Arrange to have three reference forms (separate from this packet) completed and sent to us. *Please note that the forms may **not** be filled out by relatives or peer friends.* Write your name at the top of the reference form before giving the form to your references, and note that their responses need to be mailed directly to Camp Wyoming.
3. Once we have received your application materials, you will be contacted for an interview.

If you have any further questions, please do not hesitate to contact me at the camp office at (563) 488-3893 or by email at [cassie@campwyoming.net](mailto:cassie@campwyoming.net). Thank you again for your interest.

Sincerely,

Stacie Hoppman  
Director of Programs & Marketing



9106 42<sup>nd</sup> Avenue, Wyoming, Iowa 52362-7647

Office: 563-488-3893 Fax: 563-488-3895

Email: [office@campwyoming.net](mailto:office@campwyoming.net) Web: [www.campwyoming.net](http://www.campwyoming.net)



# Frequently Asked Questions

## **What staff positions are available and how much do they pay?**

We are looking for 8 cabin counselors. Each counselor will be paid \$175 per week.

## **Where is Camp Wyoming located and what is it like?**

Located in the Mississippi River Valley of East Central Iowa, Camp Wyoming sits on 400 acres within a larger hardwood forest area. Bear Creek meanders through the site; Frog Pond is a watering hole for deer, turkeys, raccoons, and other wildlife and is used for water activities such as kayaking. The Swinging Bridge, steep bluffs, and caves add excitement to this special place. Facilities include cabins, lodges, tree houses, platform tents, a campground, and a large central dining hall where meals are served family-style. Camp Wyoming also has lots of hiking trails and a swimming pool. Camp is located just four miles outside of Wyoming, Iowa in Jones County, Iowa.

## **What are the dates of employment?**

Possible dates for TTT staff employment are from June 4-9 and June 11-16.

## **What is TTT?**

TTT is a national organization of women who donate their time, talent and treasures to send girls to camp – and more! Chapters across the United States focus on one project: to provide a local, educational camping experience for girls in their community who might not otherwise have the opportunity. The National T.T.T. Society is a non-profit, philanthropic organization of women who have been in operation since 1911.

## **What is the TTT program like?**

Camp Wyoming is committed to running an organized, safe, educational, and fun TTT program. TTT (pronounced Tri-T) is a non-religious camp for girls in 4<sup>th</sup> grade who otherwise would not have the opportunity to attend camp. Counselors work in a variety of large group and small group settings. Small groups engage in activities like group games, swimming, archery, arts & crafts, tie dye, creek stumping and kayaking. Large group activities include campfires, evening programs, and the carnival. Counselors lead and supervise all camp activities.

## **Why should I work as a TTT Counselor for Camp Wyoming this summer?**

We are looking for individuals who love working with others through service and hospitality while seeking to make a difference in the world in which they live. Camp Wyoming works hard to offer an environment that supports the emotional well-being and growth of each and every person.



# TTT Staff Application

Name \_\_\_\_\_ Gender \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

School Address (if in college) \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Date of Birth (optional) \_\_\_\_\_ T-Shirt Size S M L XL 2XL 3XL

## Employment History *Please list your three most recent places of employment*

Position Held	Employer	Dates Employed	Supervisor Name	Employer Location/Phone

## Camp History

Dates	Camp Name	Director/Supervisor	Location	Camper or Staff?

## Education

	Name of School	Major/Degree	Dates	Graduated?
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Enrolled
Community College				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Enrolled
College or University				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Enrolled
Other				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Still Enrolled

Please describe any specialized training or experience you have gained related to a camp setting.

---



---



---

Please list any training or experience you have gained related to working with children or youth.

---



---



---

**Program Skills** *Please rate your comfort level in each skill area. Be as honest as possible given your current level of experience.*

	Beginner	Intermediate	Advanced
Canoeing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kayaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arts & Crafts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Swim Lessons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Archery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Caving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outdoor Living Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please list any additional skills you possess that you feel would be beneficial to the camp community.

---



---



---

**Certifications**

	Certified	Not Certified	Expiration Date
Lifeguarding	<input type="checkbox"/>	<input type="checkbox"/>	
Water Safety Instructor (WSI)	<input type="checkbox"/>	<input type="checkbox"/>	
First Aid	<input type="checkbox"/>	<input type="checkbox"/>	
CPR	<input type="checkbox"/>	<input type="checkbox"/>	
Archery	<input type="checkbox"/>	<input type="checkbox"/>	

Do you have any limitations that would prevent you from fulfilling the essential functions - including regular strenuous outdoor activity - of the position for which you are applying?

Yes       No      If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Camp Wyoming is a dry campus, meaning that no alcohol, tobacco-related products of any kind, or illegal drugs are allowed on the property. Do you feel you can abide by this policy if hired?

Yes       No

If you are 21 years or older, would you be willing to be a driver? If yes, please list any restrictions that would prevent you from being a responsible driver for camp in the space provided.

Yes       No      If yes, list any restrictions: \_\_\_\_\_  
\_\_\_\_\_

I'm younger than 21      \_\_\_\_\_

Have you ever been convicted of a crime other than a minor traffic offense?

Yes       No      If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

I affirm that all information given herein on this application is true and correct to the best of my knowledge. Furthermore, I authorize Camp Wyoming or its agents to investigate all statements on this application including checks of criminal records, references, and employment, and I do hereby release Camp Wyoming or its agents from liability in connection with the same.

Signature \_\_\_\_\_ Date \_\_\_\_\_



# Background Check Release Form

In connection with my service to Camp Wyoming as an employee or volunteer, I understand that investigative criminal background inquiries are to be made on my personal history. This information will, in whole or part, be obtained from CampBackgroundchecks.com, 1200 South Outer Road, Blue Springs, MO 64015, (816) 875-3699. I also understand that you will be requesting information from various federal, state, and other agencies which maintain public and non-public records concerning my past activities.

I authorize, without reservation, any party or agency contacted to furnish the above mentioned information:

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*Applicant Name (Please Print) \*Date of Birth Social Security Number*

\_\_\_\_\_ \_\_\_\_\_  
*Driver's License Number State*

*\*Date of birth is being requested in order to obtain accurate retrieval of records.*

Please complete the following information on your residential history over the past five years:

1. \_\_\_\_\_  
*Address City State Zip*  
 County \_\_\_\_\_ Dates \_\_\_\_\_

2. \_\_\_\_\_  
*Address City State Zip*  
 County \_\_\_\_\_ Dates \_\_\_\_\_

3. \_\_\_\_\_  
*Address City State Zip*  
 County \_\_\_\_\_ Dates \_\_\_\_\_

4. \_\_\_\_\_  
*Address City State Zip*  
 County \_\_\_\_\_ Dates \_\_\_\_\_

5. \_\_\_\_\_  
*Address City State Zip*  
 County \_\_\_\_\_ Dates \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_  
*(If applicant is under the age of 18)*