

Title: Leadership Development Coordinator
Responsible to: Unit Director/Director of Programs and Marketing

Qualifications:

1. Minimum 18 years of age. 21 years of age preferred.
2. Enrollment at a 4 year college majoring in Camping, Recreation, Religion, Education, or related field preferred.
3. At least 2 years of prior organized camping experience preferred.
4. Certification in First Aid and CPR.
5. Possess strong listening and communication skills.
6. Desire to model Christian values.
7. A growing, searching, and tolerant Christian faith.
8. Interest, knowledge, and skills in a variety of camp programs.

General Responsibilities:

1. Serve as an active member of the Leadership Team and support overall program and operations.
2. Lead Traveling Day Camp program.
3. Train, supervise, support, and evaluate summer program volunteers.
4. Create within the Leaders-in-Training (LIT) group an atmosphere of Christian community which will promote spiritual, physical, intellectual, and social growth among its members.
5. Encourage and affirm all Leaders-in-Training (LIT) participants.
6. Serve as a resource person and support system for each participant in the Leaders-in-Training (LIT) program.

Specific Responsibilities:

1. Organize agenda and schedule session leaders for the Leaders-in-Training (LIT) program.
2. Lead sessions to educate participants in effective counseling skills and group planning.
3. Integrate summer curriculum within the Leaders-in-Training (LIT) program.
4. Participate in traditional camp activities to facilitate group bonding.
5. Evaluate Leaders-in-Training (LIT) participants.
6. Serve as pool manager when assigned.
7. Organize and lead unit-wide activities as well as opening day evening program.
8. Ensure each group completes daily cleaning assignment.
9. Oversee the storage and use of trip supplies for off-site trips.
10. Instruct and facilitate canoeing, kayaking, archery, and challenge course.
11. Serve as residential counselors when necessary.
12. Serve as substitute for Unit Director during their time off.
13. Perform additional duties as assigned.

Evaluation process:

Director of Programs and Marketing will provide a performance appraisal at the middle and conclusion of the summer.

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